

Course duration. The course is offered as an intensive residential short course. The length of the residential component is 6 weeks.

Course structure. The course is delivered in three 10 credit modules. The titles of the modules and the main content are summarised below:

1. Governance and Management of Institutions (10 credits)
 - Governance of Institutions
 - Styles of leadership and management
 - Staff management and deployment
 - Management information systems
 - Property and land management.
2. Business Management and Planning (10 credits)
 - Strategic and business planning
 - Project management
 - Monitoring and evaluation
 - Risk management
 - Case studies on farms and other agricultural businesses
 - Linking the role and management of the farm and estate to the delivery of the curriculum.
3. Curriculum management and delivery (10 credits)
 - Training needs analysis
 - Design and structure of programmes of study
 - Course management
 - Teaching theory and practice
 - Quality processes and procedures
 - Student support services
 - Information technology and computing

A range of teaching and learning methods will be used in the delivery including lectures, seminars, visits, presentations, Virtual Learning Environments (VLEs). The approach will be participatory drawing on the experiences of the participants to enhance learning.

A programme of associated activities will be arranged to give participants exposure to the wider aspects of life and culture in the region

Course assessment. Each module will be assessed and the overall results determined by a Board of Assessors and an External Examiner. The types of assessments will vary according to the module aims. They will include in-course assessment which might involve writing reports, preparing plans and presentations to peers and tutors. Some preparatory work will be needed before embarking on the course. Detailed assessed learning outcomes will be provided to successful applicants.

Applications. There is no formal application form for this course. Potential candidates should provide their curriculum vitae and a statement proposing why they should be considered for this course.

These documents should be sent with the names of two referees to either:

Dr Fred Harper, Vice Chairman of BOAT
11, The Village, Shobrooke, Crediton, Exeter, EX17 1AU, UK
(Tel: 00 44 (0)1363 776105; Email: harperdevon@aol.com)

or
Jane Townsend, Deputy Principal Academies
Bicton College, East Budleigh, Budleigh Salterton
East Devon, EX9 7BY, UK

(Tel: 00 44 (0)1395 562429; Email: JVTownsend@bicton.ac.uk)

Further information on BOAT and Bicton College can be obtained for the web sites www.boatagtrust.co.uk and www.bicton.ac.uk

FRIENDS OF BOAT. Members of this support group give an annual donation and receive newsletters and invitations to BOAT social events where they can keep abreast of the Trust's activities and receive news of the progress of trainees.



Rosemary Wamalwa from Kenya, a 2011 trainee, cuts BOAT's 20th Birthday cake at the Devon County Show watched by the BOAT Chairman and his wife June, Bicton College Principal, David Henley and Friends of BOAT.



Burang Danjo, Organisational Development Officer with Concern Universal, The Gambia, receives his BOAT 2011 course certificate from Jo Wymer, Chair of Bicton College Governors at a Friends of BOAT Presentation Evening at Broadhembury House, Devon



Institutional Management and Business Planning (International)

Course Information Leaflet

Bicton Overseas Agricultural Trust (BOAT) was registered as a charity in 1991 by Devon farmers. BOAT helps key personnel from the developing world, mainly Africa, who are tasked with bringing about improvements in smallholder agriculture and rural life in their home countries to become more effective.



Evod Banzi and Augustine Chottah from Tanzania and the late Edward Makolo from Nigeria with David Wendover, BOAT Agricultural Development Consultant at the front of Bicton College.

A successful smallholder dairy farmer in Tanzania.

The Course. This course is offered jointly by Bicton Overseas Agricultural Trust (BOAT) and Bicton College. It is accredited by the University of Plymouth in the UK as a Continuing Professional Development (CPD) Short Course valued at 30 Level 5 Credits. It has been developed by BOAT and Bicton College (a Partner College of the University) after 5 successful years of running it in a non-accredited format. It aims to provide essential training and personal development to senior staff in the management of both Government and Non-Government organisations which are involved in education, training and extension in the subjects of agriculture and rural development in developing countries.

In the past participants have come from Ministry training institutes, charitable religious trusts and other organisations and trusts involved with smallscale farmers and rural communities. Experience with past courses has demonstrated that there is a great need to improve the quality of the management of institutions such as those described. BOAT has 20 years of experience in delivering training both in the UK and in-country.

The Target Audience. The course is designed to update and enhance the skills and knowledge of people who are in employment at managerial level in organisations primarily concerned with the delivery of training and extension services in institutions and organisations in developing countries in the subjects listed above. BOAT's mission is to teach trainers to train more effectively and institutions to deliver better quality training through improved management with the ultimate aims of reducing rural poverty and improving livelihoods. Participants in the past have come from Kenya, Malawi, Nigeria, Tanzania, The Gambia, Uganda and Zambia. Successful applicants will need to demonstrate that they



Participants from Malawi, Kenya, Tanzania and Uganda in a dedicated training room at Bicton College.



Devon organic farmer Richard Burston discusses the finer points of composting with BOAT trainees.



Workshop in progress at Livestock Training Institute, Tengeru, Tanzania.



Participants from Nigeria and Tanzania studying management systems in the UK.

are capable of successfully completing a course at level 5. Level 5 in the England, Wales and N. Ireland Qualifications and Credit Framework (QCF) equates to Higher National Diplomas, Foundation Degrees and Professional Diplomas and Certificates. Other Certificates and Diplomas may be acceptable especially if combined with appropriate work experience and study of other relevant short courses. The course will be taught and examined in English and applicants will need to demonstrate their competence in both spoken and written English. Applicants should have basic computing skills and be at least 25 years old.

The location. The course will be based at Bicton College in the county of Devon in the south west of England. The College incorporates a beautiful Georgian House set in its own grounds and farmland. It has an excellent reputation, facilities and accommodation. This setting provides the ideal opportunity to study this course in a real working environment when students are in residence. The College Mission is: "Bicton College, the premier College for the land and the environment,

meeting the education and training needs of diverse rural businesses, communities and individuals". Visits will be made to other colleges, farms, agribusinesses, agricultural shows and places of great historical, geographical and cultural interest.

Costs. The full costs of studying the course can be supplied on request. BOAT will sponsor a number of students on the course which will include the payment of the course fees and residential accommodation. Applicants will normally have to pay the return air fare from their country of origin to London.



IN PARTNERSHIP WITH PLYMOUTH UNIVERSITY